


  <b>International Facility Management Association                      Certified Facility Manager® (CFM®)                      Examination Specifications*</b>		<b># of Items</b>
<b>1. Occupancy and Human Factors</b>		<b>14</b>
A. Workplace environment		5
B. Occupant services		4
C. Occupant health, safety, and security		5
<b>2. Operations and Maintenance</b>		<b>25</b>
A. Buildings, building systems, infrastructure, and grounds		5
B. Furniture, fixtures, and equipment		3
C. Physical safety and security		4
D. Operations and maintenance processes		5
E. Work management support systems		4
F. Renewals and renovations		4
<b>3. Sustainability</b>		<b>16</b>
A. Energy management		3
B. Water management		3
C. Materials and consumables management		3
D. Waste management		3
E. Workplace and site management		4
<b>4. Facility Information Management and Technology Management</b>		<b>9</b>
A. Data collection and information management		3
B. Information protection and cyber-security		2
C. Technology needs assessment and implementation		2
D. Maintenance and upgrade of technology systems		2
<b>5. Risk Management</b>		<b>11</b>
A. Risk management planning		3
B. Emergency preparedness, response, and recovery		4
C. Facility resilience and business continuity		4
<b>6. Communication</b>		<b>6</b>
A. Planning		2
B. Delivery		2
C. Evaluation		2
<b>7. Performance and Quality</b>		<b>8</b>
A. Quality management		4
B. Performance management		4

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<b>8. Leadership and Strategy</b>		<b>28</b>
A. Strategic planning and alignment with the demand organization		5
B. Policies, procedures, and compliance		4
C. Individual and team management		3
D. Leadership		4
E. Relationship and conflict management		4
F. Change management		4
G. Corporate social responsibility		2
H. Political, social, economic, and industry factors affecting facility management		2
<b>9. Finance and Business</b>		<b>18</b>
A. Operational and capital budgeting		4
B. Evidence-based decision-making process (e.g. business case)		4
C. Procurement (e.g. purchasing, sourcing of goods and services)		3
D. Contracting		4
E. Financial analysis and reporting		3
<b>10. Real Estate</b>		<b>14</b>
A. Real estate strategies		3
B. Real estate assessment, acquisition, and disposal		2
C. Real estate asset management		2
D. Space management		3
E. Major projects and new construction		4
<b>11. Project Management</b>		<b>11</b>
A. Planning and design		4
B. Execution and delivery		4
C. Evaluation		3
<b>Total</b>		<b>160</b>

\* Each test form will include 1 set of 20 unscored pretest items in addition to the 160 scored items.  
 4 hours of testing time.

\*The passing score for the CFM exam is initially determined based on a criterion referenced procedure, the Angoff method. To ensure fairness of the examination process, a statistical method called equating is used for all new versions of the test.