



**GENERAL SERVICES ADMINISTRATION
FEDERAL ACQUISITION SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available at IFMA: <http://www.ifma.org> or GSA Advantage: <http://www.gsaadvantage.gov>

**WORLDWIDE FEDERAL SUPPLY SCHEDULE CONTRACT
SCHEDULE TITLE: THE PROFESSIONAL SERVICES SCHEDULE
(PSS)**

FSC GROUP: 00CORP

CONTRACT NUMBER: GS-02F-0133V

PERIOD COVERED BY CONTRACT: June 15, 2009 THROUGH June 14, 2019

**International Facility Management Association
800 Gessner, Suite 900
Houston, TX 77024
Phone: (713) 623-4362
Fax: (713) 623-6124
Deb.Vandyne@ifma.org
www.ifma.org**

Business Size: **Large**
DUNS: **15-648-3562**

Current through Modification No. **PA-0035**, effective **August 10, 2018**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>.

GSA AWARDED TERMS AND CONDITIONS International Facility Management Association

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price (s).

SIN 874-4: Instructor Led Training, Web Based Training and Education Courses, Course Development and Test Administration

SIN 874-9: Off-the-Shelf and Customizable Print, Audio, and Visual Instructional Training Devices

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.

Please refer to Attachment A

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate not applicable for this item.

Please refer to Attachment A

2. MAXIMUM ORDER:

\$1,000,000.00

3. MINIMUM ORDER:

\$100.00

4. GEOGRAPHIC COVERAGE (DELIVERY AREA):

48 Contiguous States and the District of Columbia.

5. Point(s) of production (city, county, and State or foreign country).

**International Facility Management Association d/b/a IFMA 800 Gessner, Suite 900
Houston, TX 77024 (P): 713-623-4362 (F): 713-623-6124**

6. Discount from list prices or statement of net price.

GSA Net pricing shown in pricing tables provided – See ATTACHMENT A

7. QUANTITY DISCOUNTS.

GSA Net pricing shown in pricing tables provided – See ATTACHMENT A

8. PROMPT PAYMENT TERMS:
0%, Net 30 Days
- 9a. Government purchase cards **are accepted** at or below the micro-purchase threshold.
- 9b. Government purchase cards **are not accepted** above the micro-purchase threshold.
10. FOREIGN ITEMS (LIST ITEMS BY COUNTRY OF ORIGIN):
None
- 11a. TIME OF DELIVERY:
Specified on task order
- 11b. EXPEDITED DELIVERY:
To be negotiated between the Contractor and the Ordering Activity
- 11c. OVERNIGHT AND 2-DAY DELIVERY:
To be negotiated between the Contractor and the Ordering Activity
- 11d. URGENT REQUIREMENTS:
To be negotiated between the Contractor and the Ordering Activity
12. F.O.B. POINT(S):
Destination
- 13a. ORDERING ADDRESS:
**International Facility Management Association d/b/a IFMA 800 Gessner, Suite 900
Houston, TX 77024 (P): 713-623-4362 (F): 713-623-6124**
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample BPA can be found at the GSA/FSS Schedule homepage fss.gsa.gov/schedules.
14. PAYMENT ADDRESS.
**International Facility Management Association d/b/a IFMA P. O. Box 203648,
Dallas, TX 75320-3648 (P): 713-623-4362 (F): 713-623-6124**

15. WARRANTY PROVISION.
IFMA's standard commercial warranty applies.
16. EXPORT PACKING CHARGES, IF APPLICABLE.
Not Applicable
17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE (ANY THRESHOLDS ABOVE THE MICRO-PURCHASE LEVEL).
Not accepted above the micro-purchase threshold
18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE).
Not Applicable
19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE).
Not Applicable
- 20a. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF APPLICABLE).
Not Applicable
- 20b. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE)
Not Applicable
21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE).
Not Applicable
22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE).
Not Applicable
23. PREVENTIVE MAINTENANCE (IF APPLICABLE).
Not Applicable
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).
Not Applicable

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor s website or other location.) The EIT standards can be found at: www.Section508.gov/.

Not Applicable

25. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER.

15-648-3562

26. Notification regarding registration in System for Award Management (SAM) database.

CAGE CODE # 3BNW8, registration valid through July 1, 2014

27. UNCOMPENSATED OVERTIME (INDICATE IF USED):

IFMA does not offer overtime compensation to its full time employees.

SIN	IFMA Self-Study Courses	GSA Price Per Person
874-4	Finance and Business Essentials Course (Self-Study) –FMP	\$480.73
874-4	Finance and Business Essentials Course (Self-Study) –FMP (E-Copy)	\$497.28
874-4	Project Management Course (Self-Study) - FMP	\$480.73
874-4	Project Management Course (Self-Study) - FMP (E-Copy)	\$497.28
874-4	Leadership and Strategy Essentials Course (Self-Study) - FMP	\$480.73
874-4	Leadership and Strategy Essentials Course (Self-Study) - FMP (E-Copy)	\$497.28
874-4	Operations and Maintenance Course (Self-Study) - FMP	\$480.73
874-4	Operations and Maintenance Course (Self-Study) - FMP (E-Copy)	\$497.28
874-4	FMP™ Bundle – All Four Courses (Self-Study) Save on orders of two or more programs with volume pricing!	\$1,451.96
874-4	FMP™ Bundle – All Four Courses (Self-Study) Save on orders of 10 or more programs with volume pricing! (E-Copy)	\$1,508.82
874-4	*SFP™ Bundle E-Version (Self-Study) – Save on orders of two or more programs with volume pricing!	\$1,549.69
874-4	*SFP™ Bundle E-Version & Hardcopy (Self-Study) - Save on orders of two or more programs with volume pricing! *SFP™ Bundle includes three courses: Course 1: Strategy and Alignment for Sustainable Facility Management Course 2: Managing Sustainable Facilities Course 3: Operating Sustainable Facilities	\$1,745.14
874-4	Facility Management Learning System (Self-Study)	\$865.59
874-4	Essentials of FM Program Entire Series (E-Copy)	\$496.02
874-4	Introduction to Facility Management - Essentials of FM Program (E-Copy)	\$68.11
874-4	Introduction to Operations and Maintenance - Essentials of FM Program (E-Copy)	\$68.11
874-4	The Basics of Building Systems - Essentials of FM Program (E-Copy)	\$68.11
874-4	The Application of Technology in Operations and Maintenance - Essentials of FM Program (E-Copy)	\$68.11
874-4	The Implications of Health and Safety in Managing Buildings - Essentials of FM Program (E-Copy)	\$68.11
874-4	Supervisory Roles in Facility Work Management - Essentials of FM Program (E-Copy)	\$68.11
874-4	Applying Work Management to Building Systems - Essentials of FM Program (E-Copy)	\$68.11
874-4	Work Management Tools in Facility Management - Essentials of FM Program (E-Copy)	\$68.11
874-4	Managing Contractors in Facility Management - Essentials of FM Program (E-Copy)	\$68.11
874-4	Managing and Tracking Customer Relations in FM - Essentials of FM Program (E-Copy)	\$68.11
874-4	Ethics Course (E-Copy)	\$17.73
874-4	Performance Management in Facilities: Measuring What's Most Important (E-Copy)	\$143.58
874-4	Facility Management: A Practical Introduction (E-Copy)	\$120.65

SIN	IFMA Classroom Courses	GSA Price Per Person
874-4	Project Management Course - 2 day (Classroom) - FMP	\$678.05
874-4	Operations & Maintenance Course - 2 day (Classroom) - FMP	\$678.05
874-4	Leadership and Strategy Essentials Course - 2 day (Classroom) - FMP	\$678.05
874-4	Finance and Business Essentials Course – 2 day (Classroom) - FMP	\$678.05
874-4	SFP™ Complete Series* - 6 day (Classroom) - SFP	\$1,940.60
874-4	CFM Exam Prep Workshop - 1 day - (Classroom)	\$282.25
874-4	CFM Exam Prep Workshop - 3 day - (Classroom)	\$1,161.80
874-4	CFM Virtual Prep Workshop	\$316.12
874-4	Essentials of Facility Management Workshop Series	\$770.93

SIN	IFMA Certification	GSA Price Per Person
874-4	Facility Management Professional (FMP) - Application Fee (All four required FMP courses must be completed before purchasing.)	\$124.63
874-4	Sustainability Facility Professional (SFP) - Application Fee (All three required SFP courses must be completed before purchasing.)	\$124.63
874-4	Certified Facility Manager (CFM) - Application Fee (Must be approved by credentialing manager before purchasing)	\$529.49
874-4	Certified Facility Manager (CFM) - Application/Exam Fee - Retake (Only available to individuals who have taken but not passed the exam within 12 months.)	\$255.96
874-4	Certified Facility Manager (CFM) - Recertification Fee	\$203.72

For more information about this GSA Schedule, please contact Jeff Johnson, Director of Government Affairs at 1-703-518-8600 or IFMA at credentials@ifma.org or 713-623-4362.